



2021-2022 VENDOR CONTRACT

WHAT IS NEEDED TO BE CONSIDERED A COMPLETED CONTRACT

- Two Week Time Frame Minimum
- Two Week Deposit
- Proof of Insurance
- Sales Tax Certificate
- Completed Contract
- Open Check or Credit Card to be kept on file

TERMS AND CONDITIONS

Our policy is to accept Vendors as space permits, while limiting the number of Vendors with similar wares. Vendors of souvenir items displaying the Coachella Horse Park LLC, a Delaware limited liability company, doing business as Desert International Horse Park (“CHP”) logo or verbiage, official or unofficial, shall require prior written approval by CHP. Vendors of certain products may be excluded based on prior sponsorship arrangements. Vendors of food or beverage will be excluded. Subletting of booth space is strictly prohibited. Priority will be given to Vendors attending the entire circuit. Vendors will be notified of space availability. CHP reserves the right to reject any application for any reason whatsoever. No specific Vendor location or “space” can be guaranteed. There is also a two consecutive week minimum for all vendors for any of our horse show locations.

In the event that your contract is not accepted, your deposit will be fully refunded. Deposit of an applicant’s check does not guarantee their acceptance as a CHP Vendor.

If you are identified as a potential Vendor, your deposit will be treated as a non-refundable deposit to be applied toward the last two weeks of your vendor stay. Please be advised that your application does not constitute a contract with CHP until each of the following three requirements is satisfied:

- (1) CHP notifies you in writing that you have been identified as a potential Vendor.
- (2) You satisfactorily provide copies of the requisite insurance certificates and business licenses set forth below.
- (3) CHP has received your two-week deposit guaranteeing you a vendor space.

In the event that you are identified as a potential Vendor, you will be required to provide CHP each of the following:

- (1) A current certificate of insurance evidencing a policy of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000) aggregate in Combined Single Limit Bodily Injury and Property Damage insurance, including products/completed operations naming CHP as Specifically Designated Additional Insured. A certificate of insurance for Workers’ Compensation and Employment Liability in the amount of no less than One Hundred Thousand Dollars (\$100,000.00) per occurrence.

And

- (2) A photocopy of your California State Certificate of Authority to Collect Sales Tax, which serves as evidence that you have met the sales and use tax registration requirements for that jurisdiction and that you are authorized to collect and remit tax as required by law.

Failure to satisfy these requirements prior to your arrival will preclude you from entering into a contract with CHP irrespective of the fact that you were identified as a potential Vendor; and result in the forfeiture of your deposit.

PAYMENT

- Please make checks payable to Coachella Horse Park LLC.
- A deposit equal to a minimum two weeks of Vendor Space is required with your contract. Please mail deposit to CHP Show Company Management LLC, PO Box 5700 La Quinta, CA 92248. A your vendor agreement should also be e-mailed to eleni@deserthorsepark.com and csparks@deserthorsepark.com. Contracts received without deposit will not be valid.
- An open check or credit card MUST be filed in the Horse Show Office when your agreement is sent in.
- Payment is due in the horse show office on the first day of the show each week, by Wednesday at the latest. Non-payment will result in your electrical hook up being terminated and you will be asked to leave the property.

MAIL SERVICE

CHP is not responsible for mail or parcel deliveries made to vendors, exhibitors or others by US mail, Fed Ex, UPS or others. Please make arrangements accordingly.

VENDOR CONTRACT

Address: _____ Phone: _____
City/State/Zip: _____ Email: _____
Business Name: _____ Owner/Representative: _____
Description of Business: _____

Show Dates: Please check applicable weeks (minimum of two consecutive weeks)

National Sunshine Series:

- NSS I (Nov 3 - 7)
- NSS II (Nov 10 - 14)

Desert Holiday:

- DH I (Dec 1 - 5)
- DH II (Dec 8 - 12)

Desert Circuit:

- DC I (Jan 19 - 23)
- DC II (Jan 26 - 30)
- DC III (Feb 3 - 6)
- DC IV (Feb 9 - 13)
- DC V (Feb 23 - 27)
- DC VI (Mar 3 - 6)
- DC VII (Mar 9 - 13)
- DC VIII (Mar 16 - 20)

VENDOR SPACE REQUESTED

Vendor Space is available each week for each category. PLEASE CHECK APPLICABLE SPACE REQUIREMENTS.

- Regular Vendor Space:** \$750/week x _____ weeks = \$ _____
A regular vendor space is for any type of vendor that is not a Tack Store. Space allowed up to 10' x 10'.
- Regular Vendor Space:** \$1000/week x _____ weeks = \$ _____
A regular vendor space is for any type of vendor that is not a Tack Store. Space allowed up to 20' x 20'.
- Expanded Regular Vendor Space:** \$1100/week x _____ weeks = \$ _____
A regular vendor space is for any type of vendor that is not a Tack Store. Space allowed up to 20' x 40'.
- Tack Store Vendor Space:** \$1500/week x _____ weeks = \$ _____
Space allowed up to 20' x 45'.
- Expanded Tack Store Vendor Space:** \$1750/week x _____ weeks = \$ _____
Space allowed up to 20' x 60'. Please contact office to make arrangements.

Season Pass Vendor Space*

- Regular Vendor Space 10' x 10' = \$9,000 includes all shows at DIHP
 - Regular Vendor Space 20' x 20' = \$12,000 includes all shows at DIHP
 - Expanded Regular Vendor Space 20' x 40' = \$13,200 includes all shows at DIHP
 - Tack Store Vendor Space 20' x 45' = \$18,000 includes all shows at DIHP
 - Expanded Tack Store Vendor Space 20' x 60' = \$21,000 includes all shows at DIHP
- *The season pass must be paid IN FULL on or before your first day on the property.

UTILITIES

- Basic Electrical Service: 20 amp/110 volt. Included with vendor fee.
- Additional Electrical Service: Additional electrical needs charged on a cost basis of \$50 - \$150 per week. Contact our office to make arrangements.

SPACE REQUIREMENTS & DESCRIPTION

Please check one of the following & describe the space requirements for your mobile unit or tent: I have my own **Mobile Unit** I have my own **Tent**

Set Up: Between Mondays at 12 noon and Tuesdays at 5 pm. | Take Down: Ending Mondays at 12 noon.

AGREEMENT

I have read the Terms and Conditions of this Vendor application and BY SIGNING BELOW, I AGREE to be bound by all Terms and Conditions of this Vendor application, and further agree to indemnify and hold harmless, CHP, CHP's affiliates, its officers, directors, employees, and agents from all costs, liabilities, attorney's fees, judgments, and expenses incurred because of or arising out of any claim, assertion, or legal proceeding concerning my obligations under this contract and from any and all claims for injury or loss suffered during or in conjunction with any of the horse shows during which I will be a Vendor and for any and all claims arising out of CHP's management of those shows. This vendor contract is freely assignable by CHP as collateral to any secured lender to CHP ("Lender") and to any designee or assignee of Lender without the need for counterparty consent. Notwithstanding the collateral assignment of this contract, Lender shall have no obligation to CHP's counterparty hereunder.

Signature of Owner/Representative: _____ Date: _____

CK # _____ \$ _____ -OR- Credit Card information enclosed

CHP NOW ACCEPTS VISA, MASTERCARD & AMEX FOR PAYMENTS

To use your Visa, MasterCard or Amex to pay for amounts due with application such as deposit, and remaining balance, please complete the form below and send with your application. **PLEASE NOTE:** This form must be filled out completely. Incomplete forms may cause application to be rejected. Please note, all fees paid with a credit card will be subject to retail prices which are **3%** **more** than prices listed above.

AMOUNT DUE WITH CONTRACT: _____

Name on Card (exactly how it appears)

Billing Address of Card
City State Zip Code

Visa MC Amex _____ / _____
Card Number Expires MM/YY CVV

I authorize CHP to charge my card for all amounts due CHP with respect to the enclosed contract.

Signature Date Phone Email

OFFICE USE ONLY